

SECRET

(When Filled In)

Approved For Release 2005/08/22 : CIA-RDP87-01130R000100110027-9
REQUEST FOR REIMBURSEMENT
OR PAYMENT

3. NAME OF CLAIMANT (LAST, FIRST, MIDDLE INITIAL)

4. EMPLOYEE NO.

5. OFFICE

Chairman/FAC
(OIG)

PAYABLE TO

ROOM

BUILDING

AMOUNT

6E18

HQS.

\$30.68

PROJECT NUMBER

7. TYPE OF ADVANCE

8. ACTIVITY NUMBER

9. DUE DATE

PURPOSE (FIRST 24 CHARACTERS OF EACH LINE WILL BE ENTERED):

10. WHAT: Lunch for Marc Mellon (sculptor) and members FAC

11. WHERE: House of Fortune, McLean, Va.

12. WHEN: 15 Feb 1983

13. WHY: For the purpose of maintaining a working relationship on behalf of the
Fine Arts Commission with a sculptor whose work we plan to exhibit.

16. OBLIGATION REFERENCE NO.

14. EXP
CODE15. AGENCY
CODETYPE
ORN

SUB #

17.
SOCLIQ
CD18.
AMOUNT

DATE

I CERTIFY FUNDS ARE AVAILABLE

AUTHORIZED SIGNATURE

P

S

S

S

DATE

AUTHENTICATION

SIGNATURE OF APPROVING OFFICER

DATE

CERTIFICATE FOR PAYMENT OR CREDIT

SIGNATURE OF CERTIFYING OFFICER

PAYMENT INSTRUCTIONS

DESIGNATION OF AGENT TO PICK UP FUNDS

I authorize my agent, whose signature appears below, to receive
\$ 30.68 of official funds on my behalf and acknowledge
receipt of such funds and my responsibility therefor, when paid to
my agent.

CERTIFICATION (Check when applicable)

☐ REIMBURSEMENT

I certify that the disbursements itemized above were
necessarily made by me and that I have not been nor will I
be reimbursed therefor from any other source and that this
claim and attachments are true and correct.

☐ PERSONAL SERVICES

The amount requested is due the payee for satisfactory
performance of duties in accordance with the terms of his
contract or other written or oral agreements.

DATE

2/17/83

DATE

2/17/83

FICER

ACKNOWLEDGEMENT OF RECEIPT

AMOUNT

CHECK NO.

DATE
2/17/83

DATE

SIGNATURE

TRANS
CODE

CODING AREA

MONETARY
CONTROL

AMOUNT

DATE

PREPARED BY

EXT

DATE

REVIEWED BY

TOTAL

STAT

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Request for Approval to Incur Expenses

DD/A Registry

83-0432

FROM

EXTENSION

NO.

Chairman, FAC

9 Feb 83

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

ADDA, Rm. 7D18 Hq.

14 FEB 1983

APPROVAL

2.

AO/DCI, Rm. 7C19

2/15

APPROVAL

3.

EnDir, Rm. 7E12

APPROVAL

4.

C/FAC
Room 6E18

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

9 February 1983

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Administrative Officer, DCI

FROM: [REDACTED]
Chairman, Fine Arts Commission

SUBJECT: Request for Approval to Incur Expenses
[REDACTED]

1. Approval is requested to incur expenses allowed [REDACTED]

2. I believe the expenditure of appropriate funds is authorized [REDACTED] for the cost of lunches on 15 February 1983 for the purpose of establishing a working relationship on behalf of the Fine Arts Commission with a sculptor whose work is to be displayed in the Agency exhibit hall.

3. Our guest will be Marc Mellon, sculptor.

4. U.S. Government employees serving on the Fine Arts Commission who will be present:

[REDACTED] Chairman, FAC
[REDACTED] Agency Consultant
[REDACTED] Exhibits Committee Chairman
[REDACTED] Arts Committee Chairman

5. The estimated cost of this luncheon will be \$40.

CH/FAC [REDACTED] (9 Feb 83)

Distribution:

Original - addressee
1 - FAC Files

SUBJECT: Request for Approval to Incur Expenses
(DDA 83-0432)

[Redacted]

STAT

APPROVED:

STAT

[Redacted]

Deputy Director for Administration

2/14/83
Date

I certify the availability of funds in the amount indicated in paragraph 5:

STAT

[Redacted]

Budget and Fiscal Officer, DCI

2/14/83
Date

APPROVED:

STAT

[Redacted]

Executive Officer

15 Feb 83
Date